**CM203 Teaching Children Effectively Level 2**

**Course Syllabus On-Campus**

1. **Course description**

Teaching Children Effectively™ Level 2 is designed to provide information and practical methods which will enable the student to effectively guide the saved child in progressive spiritual growth. The course is centered on the principle that true teaching of the Word of God produces change.

Although the focus of TCE™ Level 2 is on the saved child, a strong evangelistic emphasis is also presented. Students are taught to write clear lesson objectives based on the needs of the saved child and to teach a narrative Bible lesson with these objectives in view. They also learn to be consistent in teaching the message of salvation in the Bible passage as well as in the class hour. Skills are gained which will enable students to offer practical help to children as they establish and develop a personal relationship with God. Students are required to participate in five practical teaching opportunities with children in the context of a *Good News Club® / 5-Day Club®*, applying the knowledge gained in the course.

1. **Rationale**

TCELevel 2 contains principles and methods for spiritual growth which all Christians—whether children, young people, or adults—urgently need, for every believer is in the spiritual developmental process. Someone has said, “It takes fifteen minutes to evangelize a child, two minutes to give the invitation, ten minutes to counsel him and eighty years to lead him in spiritual growth.” Saved children need to grow in their relationship with God and in their relationships with others.

Only as the children’s worker understands his role in this ongoing spiritual teaching-learning process, can he begin to guide saved children in a gradual, balanced experience of spiritual growth which will result in changed behavior. To be more effective as “workers together with God,” each teacher should know 1) how to teach correct concepts of God; 2) how changes in conduct take place; 3) how to plan and write effective objectives for his Bible lessons; and 4) how to apply biblical truth in a clear, practical way to the life of the child according to his needs.

The purpose of this unique course is fourfold: to provide principles and methods for effective teaching; to equip teachers with the “practical how-to” of discipling children; to increase their realization of the urgency of the task; and to lead them to depend on the Holy Spirit as they guide children.

1. **Prerequisites**

Born-again Christian

Minimum age of 15

Each student must present a certificate for CM202 Teaching Children Effectively Level 1

**Note:** Additional experience teaching in a *Good News Club* or other children’s ministries will make TCE Level 2 more relevant.

1. **Course objectives**
2. **Cognitive**

The student will

1. Have a clear understanding of how spiritual growth is produced in the life of the believer and of his role in this process.
2. Understand basic spiritual teaching-learning activities and methods of communicating them to children.
3. Become aware of the importance of teaching spiritual truths in accordance with the child’s needs.
4. Examine key truths for guiding the child in establishing a daily devotional life.
5. Further develop his skill in handling God’s Word as it relates to teaching children how to grow in their relationship with God.
6. Have the ability to develop a Bible lesson focused on conduct change, based on God’s character, with practical applications and a challenge which includes a carryover activity.
7. Become familiar with the technique of storytelling as an important vehicle for

transmitting spiritual truth to the life of the child.

1. **Affective**

The student will

1. Value, as never before, the ministry of teaching and his role in being used of God  
   to facilitate change.
2. Marvel at God’s wonderful plan for a believer’s gradual, progressive spiritual growth.
3. Desire to be used by God to guide saved children in the spiritual developmental process.
4. **Performance**
5. Required in-course assignments/practicums conducted in small groups:
6. Present a 15-18 minute growth narrative Bible lesson including a challenge and invitation for salvation.
7. Present a 10-minute missions segment for a *Good News Club®*.
8. Complete various worksheets as required by the instructors.
9. Required children’s ministry practicum

Participate in five practical teaching opportunities with children in the context of a *Good News Club / 5-Day Club®*, applying the knowledge gained in the course according to post-course standards. The content of each teaching opportunity must be distinct (no repeated lesson/teaching)—see IX. Children’s Ministry Practicum Requirements.

1. After the course the student will:
2. Challenge saved children to grow in their walk with God, while continuing to present the message of salvation to unsaved children, under the direction of the Holy Spirit.
3. Continue teaching in a *Good News Club®* in a public school or community setting.
4. **Instructional procedures**

Course goals will be met by using the traditional lecture method, class discussion, small group techniques, role plays, and demonstration. Corrective learning opportunities will be offered through written homework assignments and small group practicum sessions. A variety of visual aids will be used to enhance the student’s learning.

1. **Course materials**
2. TCE™ Level 2 Student Manual and flash drive
3. TCE Student Pack *“God: The One Who Know My Heart”* Bible Lesson series
4. Supplementary materials as the instructor deems necessary
5. **Attendance policy**

Regular and punctual attendance is expected of all students due to the progressive nature of the course. No more than **five class periods** may be missed without jeopardizing the satisfactory completion of Teaching Children Effectively™ Level 2.

1. **Grading system**

All students are encouraged to strive for excellence in every aspect of their training to bring honor to the Lord and to develop to their fullest potential. Therefore, all assignments must be presented on time and each assignment will be graded according to the evaluation criteria of the course.

Some assignments (worksheets, etc.) will be graded with a pass/fail grade. If the work is acceptable and completed on time, then a pass grade will be earned. If an assignment does not receive a passing grade, you will be given the opportunity to redo the assignment. All assignments earn points that determine the final course grade. All assignments MUST BE COMPLETED in order to pass the course.

It is expected that all assignments be submitted on time. Late assignments will negatively affect your grade as is outlined in the Student Guide. In the case of an emergency or other extenuating circumstance, contact your instructor before the assignment due date and make arrangements for a late submission.   
   
All assignments must be posted or submitted by 7:30 AM Central Time of the day the assignment is due. In cases where the student consistently misses assignment due dates, the student may be withdrawn from the class without remuneration. The final grade for this course will be based on a 100-point scale. Each assignment is weighted based on the percentage of this total grade.

|  |  |  |  |
| --- | --- | --- | --- |
| Assignment | | **Percentage** | **Point Value** |
| Bible Lesson written homework (12) | | 14% | 14 |
| Missions written work (1) | | 5% | 5 |
| Missions Practicum | | 30% | 30 |
| Bible Lesson Practicum | | 50% | 50 |
| Course Evaluation | | 1% | 1 |
| TOTAL | | 100% | 100 |
|  | |  |  |
| **Percent** | **Points** | | **Grade** | | **GPA** |
| 95-100 | 95-100 | | A | | 4.0 |
| 93-94 | 93-94 | | A- | | 3.7 |
| 91-92 | 91-92 | | B+ | | 3.3 |
| 87-90 | 87-90 | | B | | 3.0 |
| 85-86 | 85-86 | | B- | | 2.7 |
| 83-84 | 83-84 | | C+ | | 2.3 |
| 79-82 | 79-82 | | C | | 2.0 |
| 77-78 | 77-78 | | C- | | 1.7 |
| 75-76 | 75-76 | | D+ | | 1.3 |
| 72-74 | 72-74 | | D | | 1.0 |
| 70-71 | 70-71 | | D- | | .7 |

1. **Children’s ministry practicum requirement**

After the practicums are satisfactorily completed in the course, students must participate in five practical teaching opportunities with children presenting **a new lesson or teaching** in the context of the Good News Club/5-Day Club, meeting the following standards:

1. One class teaching a growth narrative Bible lesson
2. One class teaching a missions segment
3. One children’s class presenting teaching on confession of sin
4. One children’s class teaching an aspect taught in TCE 2 (**new** missions segment, **new** growth narrative Bible lesson, **new** confession of sin teaching or Wonder Time™)
5. One children’s class teaching an aspect taught in TCE 2 (**new** missions segment, **new** growth narrative Bible lesson, **new** confession of sin teaching or **new** Wonder Time™)

**Note:** Students may not count a lesson/teaching that has been done previously towards the requirements. Each must be different.

**The Children’s Ministry Practicum form must be completed and submitted to the *Children’s Ministries Institute® (CMI®)* Field Course Coordinator,**

***Children’s Ministries Institute,* P.O. Box 348, Warrenton, MO 63383-0348.**

**A certificate for TCE Level 2 will not be issued until the children’s ministry practicum requirement is completed.**

**Note:** It is recommended that students fulfill these requirements  
while they are completing their TCE™ Level 2 course work.

The children’s ministry practicum must be done within six months of completion of the course to receive a Teaching Children Effectively Level 2 certificate. If this requirement is not met, an additional five teaching sessions with children must be completed (for a total of 10) within the grace period of 60 days in order to receive the certificate. Failure to complete these requirements within the grace period will result in the student needing to retake the complete TCE course (including the practicums) in order to receive a Level 2 certificate and to advance to higher courses within the TCE program.

1. **Assignments and activities**

All uploaded homework assignments are due at 7:30 AM Central Time on its due date.

**NOTE:**Locate the **Bible Lesson Assignment document** you downloaded in the Pre-course activities and saved to your computer.You will need it each day as the Bible Lesson assignments are given.

This document gives detailed instructions about each assignment as well as how the homework assignment needs to be named before uploading it on CMI Online. You will use it each day to track your homework.

All homework assignments are in a folder labeled: **TCE 2 On-Campus Assignments** that you downloaded from Box.com. It is labeled: Bible Lesson Assignments and contains nine subfolders labeled BL Assignment 1 through BL Assignment 10. One is labeled: Missions Assignment and also has subfolders as needed. The assignments are also available as individual downloads on the cefcmi.com website. Keep in mind some worksheets are used multiple times as new content is added and will need to be named as outlined.

**Thursday Assignments** Due 11:55 PM Central Time

Complete the five Pre-course activities

**Friday Assignments** Due Monday 7:30 AM Central Time

1. **Bible Lesson Assignments**
2. **Bible Lesson assignment 1**. Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Submit the **Reading Confirmation BL Assignment 1**worksheet after completing the assignment.

1. **Bible Lesson assignment 2** (2 worksheets) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Complete and submit the “**Studying the Bible Passage” Worksheet Assignment 2.**
* Complete and submit the **“Working on the Bible Lesson” Worksheet Assignments 2-8. *(This worksheet will be used multiple times as you continue to add new information in each successive lesson.)***

1. **Missions Assignment**

**Missions Outline Worksheet**. Follow the instructions on the “*Practicum Assignment Instructions”* document.

* Complete and submit the “**Missions Outline” Worksheet** for your assigned Missions segment**.**

**Monday**

1. Submit all homework assignments for Bible Lesson (3 worksheets) and Missions (1 worksheet).
2. Bring your *Children’s Ministry Resource* Bible to classes.
3. 11:25 AM workshop – computers are needed to work on homework.

**Monday Assignments** Due Tuesday 7:30 AM Central Time

1. **Bible Lesson Assignments**
2. **Bible Lesson assignment 3**. (3 worksheets) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Complete and submit the **“Comprehending the Bible Passage” worksheet Assignment 3**.
* Complete and submit the **“Applying the Bible Passage” worksheet Assignment 3**.
* Add new content to the **“Working on the Bible Lesson”** worksheet.

1. **Bible Lesson assignment 4**. (1 or 2 worksheets) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Complete and submit the **“Working on the Bible Lesson” worksheet Assignment 4.**

***Beginning with this submission, this worksheet will be renamed each time it is submitted. Follow the instructions in the “Bible Lesson Assignment Instructions” document and online.***

* **Complete and submit the “Developing the Main Teaching” worksheet (if applicable).**

**Tuesday**

1. Submit all Bible Lesson homework assignments (3 or 4 worksheets).
2. Bring your *Children’s Ministry Resource* Bible to classes.
3. 10:30 AM and 2:30 PM workshops – computers are needed to work on homework.

**Tuesday Assignments** Due Wednesday 7:30 AM Central Time

1. **Bible Lesson Assignments**
2. **Bible Lesson assignment 5** (1 worksheet) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document*.*

* *Complete and submit the* ***“Writing Per*sonal Application 1”** worksheet **Assignment 5.**

1. **Bible Lesson assignment 6** (1 worksheet) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Complete and submit the **“Writing Personal Application 2”** worksheet **Assignment 6.**

1. **Missions Assignment**

**Prepare for Missions Practicum**. Follow the instructions on the “*Practicum Assignment Instructions”* document. (8-10 minutes)

* **Fill in the information at the top of the “Missions Practicum Evaluation Form”, TCE 2 Student Manual p. 197.**
* After practicing, submit the **“TCE 2** **Missions Practicum Preparedness Form”.**

**Wednesday**

1. Submit all homework assignments for Bible Lesson (2 worksheets) and Missions (1 worksheet).
2. Missions Practicums will be held immediately after devotions. Have your visual aids, notes, and evaluation sheet ready. Go to the practicum room you were assigned.

**Wednesday Assignments** Due Thursday 7:30 AM Central Time

1. **Bible Lesson Assignments**
2. **Bible Lesson assignment 7** (2 worksheets) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Complete and submit the **“Writing the Challenge”** worksheet **Assignment 7.**
* Add new content to the **“Working on the Bible Lesson”** worksheet, then rename it before submitting it.

1. **Bible Lesson assignment 8** (3 worksheets) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Complete and submit the **“Writing the Message of Salvation”** worksheet **Assignment 8.**
* Complete and submit the **“Writing an Invitation”** worksheet **Assignment 8.**
* Add new content to the **“Working on the Bible Lesson”** worksheet, then rename it before submitting it.

**Thursday**

Submit all Bible Lesson homework assignments (5 worksheets).

**Thursday Assignments** Due Friday 7:30 AM Central Time

**Bible Lesson Assignments**

**Bible Lesson assignments 9 and 10** (1 worksheet) Follow the instructions on the *“Bible Lesson Assignment Instructions”* document.

* Develop a short outline for your Bible.
* Mark the verses in your Bible.
* Practice your Bible lesson out loud using your visual aids (15-18 minutes)
* Complete the top portion of your Growth Bible Lesson Evaluation Sheet (TCE 2 Student Manual, p. 199). Fill in the following information: Name, lesson name, Main Teaching Statement, and Objective.
* After practicing your Bible Lesson, complete and submit the **“TCE 2 Bible Lesson Practicum Preparedness Form.”**

**Friday**

1. Submit Bible Lesson homework assignment (1 worksheet).
2. After devotions, take your Bible, notes, visual aids, and Growth Bible Lesson evaluation form (p. 199) to the practicum room you were assigned.
3. Complete the Course evaluation by 11:55 PM CT.
4. All Call Cleaning after classes.
5. Those staying for the Teacher Training Courses, look at the announcements and Pre-Course Activities to prepare for classes on Monday.