

Project Rubric

	Excellent	Very Good	Good	Needs Work	Category	Points
At Risk Project Element (Newsletter, Group Meeting, Ministry Plan)	Project element is complete and ready to use in a ministry setting. It meets all listed requirements. 50 pts	Project element is complete and with a few adjustments can be used in a ministry setting. It meets most listed requirements. 40 pts	Project element is partially complete and with added elements can be used in a ministry setting. It meets some of the listed requirements. 30 pts	Project element is not complete and needs much work before it can be used in a ministry setting. It meets few if any of the listed requirements. 20 pts		
Organization	Project is well-organized in a logical way that is easy to follow and understand 30 pts	Project is well-organized in a logical way that is easy to follow but ideas are sometimes hard to understand. 22 pts	Project is somewhat organized but could be laid out in a more logical way. Ideas are sometimes hard to understand. 15 pts	Project is organized in a way that is confusing. Ideas are not presented in a logical way and are hard to understand. 8 pts		
Grammar / Spelling	The project is free of all grammar and spelling errors. 20 pts	The project contains some grammar and spelling errors, but they do not distract from the content. 15 pts	The project contains many grammar and spelling errors that distract from the content. 10 pts	The project is filled with grammar and spelling errors so that the content cannot be easily understood. 5 pts		