

Leadership Essentials Forum Rubric

**Forums make up 30% of your overall grade.
Forums are graded based on a 100-point rating scale.**

Category ↓	Bull's Eye!	On Target!	Getting Close!	Missed the Mark	Points Earned
Promptness of Posts (20 points possible)	Posts and responds to two other posts by stated deadlines (17-20 points)	Posts and responds to one other post by stated deadlines (13-16 points)	Either posts OR responds to other posts by stated deadlines (9-12 points)	Does not post or respond to other posts by stated deadlines (0-8 points)	
Length of Posts (10 points possible)	Meets required word count (not exceeding a combined total of 10 words above or below the assigned word count within a weekly forum) (9-10 points)	Comes close to required word count (not exceeding a combined total of 25 words above or below the assigned word count within a weekly forum) (7-8 points)	Misses required word count (exceeds a combined total of 50 words above or below the assigned word count within a weekly forum) (5-6 points)	Fails to meet required word count (exceeds a combined total of 75 words above or below the assigned word count within a weekly forum) (0-4 points)	
Delivery of Posts (10 points possible)	Uses correct grammar and spelling in all posts (9-10 points)	Uses correct grammar and spelling in most posts (7-8 points)	Uses poor grammar and spelling in most posts (5-6 points)	Uses poor grammar and spelling in all posts (0-4 points)	
Relevance of Posts (30 points possible)	Consistently contributes related information to the discussion topic (25-30 points)	Frequently contributes related information to the discussion topic (20-24 points)	Occasionally contributes related information to the discussion topic (15-19 points)	Rarely contributes related information to the discussion topic (0-14 points)	
Contribution to the Learning Community through Posts (30 points possible)	Consistently includes creative reflection related to the topic and engages others in discussion (25-30 points)	Frequently includes creative reflection related to the topic and engages others in discussion (20-24points)	Occasionally includes creative reflection related to the topic and engages others in discussion (15-19 points)	Rarely includes creative reflection related to the topic and engages others in discussion (0-14 points)	