

Personal Leadership Development Plan Rubric

	Excellent	Good	Needs Work	Unsatisfactory
Content	Includes all required topics and all are covered thoroughly and in a relevant way. 35	Includes all required topics and most are covered in a thorough and relevant way. 30	Includes some of the required topics and they are usually covered in a thorough and relevant way. 25	The required topics are not included and information present is not developed thoroughly. 15
Goals	Goals are clear and specific and meet all smart goal criteria (specific, measurable, attainable, realistic, and timely). 25	Goals are clear and meet most of the criteria for smart goals. 20	Goals are present but could be strengthened. Goals meet some of the criteria for smart goals. 15	Goals are weak or not present and meet few of the criteria for smart goals. 10
References	Ten or more references are used, AND references are from legitimate sources and used within the entry to support ideas. 25	Ten or more references are used AND references are from legitimate sources but not used adequately in entry to support ideas. 20	Fewer than ten references are used OR references are not from legitimate sources. References may be used in entry to support ideas. 15	Fewer than ten references to the course content are used OR references are not from legitimate sources. References are not used in entry to support ideas. 10
Mechanics	Ideas are logical and clearly connected to each other. The reader can understand the content. The entry is free of all grammar and spelling errors. The entry is the length specified in the assignment. 15	Ideas are logical and usually clearly connected to each other. The reader can mostly understand the content. The entry contains some grammar and spelling errors, but they do not distract from the content. 12	Ideas are sometimes hard to understand and are not always connected to other ideas. The entry contains many grammar and spelling errors that distract from the content. 8	Ideas are not logically organized or connected to other ideas. The entry is filled with grammar and spelling errors so that the content cannot be understood. The paper has fewer words than specified in the assignment. 5